



## Job Description

Job Element	
<b>Job title:</b>	Technical Implementation Consultant (Business Intelligence)
<b>Department:</b>	Liaison Workforce Transformation
<b>Reports to:</b>	Head of Workforce Advisory Services
<b>Location:</b>	East Midlands with regular travel to Derby and some National Travel
<b>Job summary:</b>	<p>The Technical Implementation Consultant will play a central role in ensuring delivery of the Workforce Analytics solution, working with Liaison NHS Clients to improve business intelligence across the whole system within multiple organisations.</p> <p>In addition to providing reporting, risk management and issue resolution for several clients within the programme, you will also be responsible for the technical implementation of the solution; this will include understanding the organisations metrics and being able to implement them in the data warehouse and application.</p>
<b>Principal Tasks and Activities:</b>	<p>Due to the anticipated pace of growth it is essential that the candidate is flexible and creative; to ensure we maintain service to our clients whilst handling the challenges of a fast paced and diverse environment. This role involves:</p> <ul style="list-style-type: none"> <li>• Scoping and project planning</li> <li>• Understanding the clients' requirements</li> <li>• Providing best practice advice</li> <li>• Configuration</li> <li>• Data integration</li> <li>• Developing new reports and metrics</li> <li>• Holding client facing meetings on occasion</li> <li>• Assessing and processing data, ensuring internal governance, processes are applied</li> <li>• Ensuring quality control data received, data integrity and processes are followed</li> <li>• Working with colleges and clients to specific and design HR Intelligence system requirements and reports</li> <li>• Quality control of new features and reports that are implemented into the HR Intelligence system</li> <li>• Coordinating with the technical team for new client implementations, such as data mapping, requirement clarifications and new feature requests</li> </ul>

<p><b>Person specification:</b></p>	<p>Essential:</p> <ul style="list-style-type: none"> <li>• Understanding of data warehouses</li> <li>• Experience in developing Microsoft SQL scripts</li> <li>• Advanced Excel</li> <li>• Strong technical and analytical skills</li> <li>• Good customer facing skills.</li> <li>• Able to manipulate data in Excel at an advanced level</li> <li>• Good level of familiarity with various data formats, CSV, XML etc.</li> <li>• SSIS</li> <li>• T-SQL</li> <li>• Appreciation of workforce orientated metrics and analytics.</li> <li>• Holding a logical approach to data and reports</li> </ul> <p>Desirable</p> <ul style="list-style-type: none"> <li>• Experience of report writing and analytics tools</li> <li>• Experience in workforce analytics and metrics</li> </ul>
<p><b>Miscellaneous:</b></p>	<p>In addition the postholder will be expected to:</p> <ul style="list-style-type: none"> <li>• Undertake training and development deemed necessary for the pursuance of the post.</li> <li>• Ensure that Health &amp; Safety is observed in the course of employment.</li> <li>• Comply with the contract of employment and company policies and procedures.</li> <li>• Comply with any reasonable requests which may be communicated by the company from time to time</li> </ul> <p>This job description does not attempt to define, in detail, all duties and responsibilities and may be subject to periodic review and alteration by the company.</p> <p>The Information Security Management System applies to the Liaison Information System and relevant assets incorporating recovery and compliance services to the public sector.</p>