

Current Vacancy

Database Administrator

Job location

Worcester, Worcestershire

Salary

£20,000 per annum

Job type

Permanent, office based

About Liaison

Liaison saves the public sector real money in the key areas of finance and workforce management. We're passionate about what we do because we help lots of organisations to improve the way they spend their money – notably the NHS. Founded 30 years ago, we've come a long way since then. Today the company boasts a workforce of more than 250 people with a headquarters located in the historic city of Worcester, an office in Derby, as well as many remote workers across the length and breadth of the UK.

The team

From Worcester we support our clients, where they lean on us for a variety of services. Liaison both monitor the clients' spend, as well as support the payroll and engagement of people services. Having grown considerably over the last three years we are keen to acquire the best talent who will be able to support our journey of growth and diversification.

This position is at the heart of our Workforce Effectiveness division, where you will be supporting our technology platform, ensuring that it is working correctly.

Main responsibilities

You will form part of the 2nd line support for all queries relating to our external IT systems.

You will be responsible for ensuring that the process through our bespoke systems are mapped correctly, conducting some UAT and regression testing, acting as the user to immerse yourself in the system to ensure that each part of the system is fully functioning.

You will also create test plans and set up scenarios to predict any other issues. You will be the point of contact for any questions on the utilisation of the system, so you will be expected to learn it quickly and thoroughly.

Experience/qualifications needed

We are ideally looking for an individual with testing experience within an Agile environment, however we will consider people who are adept at IT systems and can demonstrate the ability to learn testing. You must also hold a minimum of 5 GCSEs (or equivalent) A-C including Maths and English.

The successful candidate may have worked as an IT Administrator, or Co-ordinator or UAT Tester. This team is known as Quality Assurance, therefore a QA background within IT is highly desirable.

Our system is bespoke, therefore exact experience is not essential, however demonstrable experience working in administration with some systems is vital.

Benefits of working for Liaison

The larger team itself is incredibly hard-working, yet relaxed and approachable, where they are based in a large open plan office. They are sociable and have been known to organise 'Come Dine With Me' evenings, Book Clubs and socialise outside of work.

The hours of the role are 09:00 - 17:30 with an hour for lunch.

The offices in Worcester include parking, kitchen facilities and even provide healthy snacks including fresh fruit.

Benefits include discounts on shopping, entertainment, fitness (gym membership) and childcare. Also comprises Private Medical Insurance for you and your dependants, a Pension scheme and Life Assurance up to 4 times your annual salary.

We also hold two Company Days throughout the year, which enables everyone to get together to update on the business and also have fun.

Liaison promote progression and development, where it is common for people after a period of time to move between roles to strengthen their skills and experience. People are also promoted from within when recognised for their hard-work and relevant skills.

If interested in this position with us, please apply today.

If you would like to be part of Liaison, please send your CV and a covering letter to

jobs@liaisonfs.com

where your application will be reviewed within 7 days.